

Sangamon Valley LEPC

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AGENDA

November 18, 2010

8:30 AM

*Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703*

Meeting called to order by David Butt, Chairman

Approval of minutes from last meeting (9/16/2010)

Introductions

Recognition of LEPC members and visitors

Old Business

Emergency Coordinator's Report on Progress of Site Specific Planning Project

Project Progress

Assistance to Logan County LEPC

Chair's Comments

Hazardous Material Emergency Planning (HMEP) Grant

FFY2010 (Performance Period Completed)

FFY2011 (Current Performance Period)

Exercises/Training

New Business

*RMP*Info (Risk Management Planning)*

St. John's Hospital – Hazardous Waste Contingency Plan

Winter Weather Preparedness Week in Illinois

Other Business

Other business old or new

Next meeting: January 20, 2011

Motion to adjourn

Sangamon Valley LEPC

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MINUTES OF THE SANGAMON VALLEY LEPC MEETING – November 18, 2010

Call to Order - The Chair, David Butt, called the meeting to order at 8:30 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

Members present included: Linda Bradbury, American Red Cross (ARC); John Brennan, Memorial Medical Center (MMC); David Butt, Sangamon County Office of Emergency Management; Amy Eden, ARC; Larry Graf, Menard County EMS; Matt Helms, Springfield Fire Department (SFD) retired; Dick Rentschler, MABAS Division 48; Louie Rogers, St. John's Hospital (SJH); Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water Works Association; Jason Sukut, Menard County EMS; Diana Wade, Sangamon County Department of Public Health; Rick Weber, SFD; Linda Wheeland, Springfield-Sangamon County Regional Planning Commission and Ken Yocom, Menard County Rescue Squad.

Approval of the Minutes - Minutes from the LEPC meeting of September 16, 2010, were distributed via e-mail prior to this meeting. A motion was made by John Brennan, seconded by Dick Rentschler and approved unanimously to accept these minutes.

Introductions - Self-introductions were made by the members in attendance. The Chair recognized one visitor: Roger Cruse, Ameren Illinois. Roger was invited with respect to Ameren's Springfield facility. Roger was once a member of the Macon County LEPC. He explained how 3 separate utility operations have been merged into a single entity, Ameren Illinois. Roger will talk with Matt Helms after the meeting to set up an appointment for a site visit at Ameren.

Old Business

Emergency Coordinator's Report on the Site Specific Planning Project – Matt Helms reported that he has completed plan updates for Berry Fertilizer and 7 Verizon Wireless facilities since we last met. Matt also traveled up to Logan County to offer help with the Logan County LEPC's planning effort. We had 4 visitors from Logan County at our September meeting. Now that Matt has visited, we will wait for Logan County to return to us if they seek more assistance. The Chair identified that they have at least one NH3 (Anhydrous Ammonia) site within 5 miles of Sangamon/Menard County boundaries which concerns us.

The Chair again congratulated Matt at having completed the initial planning portion of our site specific planning project last summer as part of a 5-year effort. Matt's log of completed plans and plan updates was circulated for the committee to review. A site visit to Ameren may lead to an additional new plan being needed. It is our objective to get accurate and full disclosure of the information we are to have for the public under EPCRA (Emergency Planning and Community Right-to-Know Act). One of Rick Weber's fire safety inspectors alerted Matt about Custom Chemical Engineering (CCE) and they are now in the process of completing their first Tier 2 form. Matt Recommended that CCE contact Lori Canterbury of IEMA to access the system for electronic filing of Tier 2 forms. Subsequently, CCE had a hazmat release on October 6, 2010.

The Chair received a copy of the Incident Report dated 10-06-10, from IEMA. Our LEPC will continue to try to help CCE achieve compliance with its EPCRA requirements and we will have Matt write a plan for this site when they do. Rick led a discussion about getting businesses to recognize when EPCRA applies to them and recommended trying to get a story in the Springfield Business Journal. In December, the Chair will be recording a 30-minute radio program with WFMB-AM about our LEPC as another means of getting information out.

Hazardous Materials Emergency Planning (HMEP) Grant – For FFY2011, our LEPC applied for \$22,010 funding from this grant and was awarded \$22,000. This shows that our efforts are highly respected by the grant administrator. A grant agreement has been executed. Prior to the end of the FFY2010 grant period our LEPC executed a Grant Adjustment Notice (GAN) for \$1,950. When more expenses for Matt's efforts were realized, a second GAN for \$350 was also approved. Our FFY2010 grant totaled \$22,500.

Exercises/Training – The Chair reminded everyone that Springfield Airport Authority is looking toward April or May for a full scale exercise with the first planning meeting coming soon. Bill Russell took the Homeland Security Exercise and Evaluation Program training last month at CWLP. Jim Strutz named several FREE training opportunities being held over the winter at the CWLP Training Center through IEMA and IFSI. Both of their Web-sites can be searched for a list of classes. The Chair reiterated that the After Action Report-Improvement Plan from a June exercise that was distributed at the September LEPC meeting called for additional ICS 300/400 training, with more staff at all fire departments getting up to this level. Rick told the committee that he is signed up for IFSI's Command and General Staff class during the week of January 31st at the State Fairgrounds to meet his ICS300/400 requirements. This date is a correction from last meeting's minutes and the class is not full. Louie Rogers will take information about these training opportunities to the next Fire Chiefs meeting. The Chair reminded everyone that ARC is also a good place to find necessary training classes.

New Business

RMP*Info (Risk Management Planning) – Matt puts RMP information into every plan if the site has done this. New RMPs were required in 2009. For Sangamon and Menard Counties combined, there are 27 RMPs: 25 from all of our agricultural NH3 facilities plus 2 from CWLP for power generation (NH3) and water purification (Chlorine). This is the second revision of RMPs initially required in 1999 by the Clean Air Act (CAA). We have copies of 2004 RMPs on a disc, but get the new 2009 RMPs with authorization to access a secure Web-site. The list of chemicals requiring an RMP under Section 112(r) of the CAA is different than the list of chemicals requiring Tier 2 forms under EPCRA. Matt wondered whether Nelson Oil should have an RMP for its storage of Chlorine.

SJH – Hazardous Waste Contingency Plan – The Chair received a copy of this plan from SJH's contractor last week. Brian Churchill was going to speak about it, but an unannounced Joint Committee review at SJH began on Monday. Louie told us a bit about the plan. The CAA in 1999 caused SJH to eliminate its incinerator. Questions at the state-level about hospital hazardous waste led to a visit of SJH for this topic. Planning that SJH has had for over 10 years has been reworked, and it is still subject to revision. The Chair replied to that statement by emphasizing the importance of the annual revisions being made by Matt to the plans he has written for our LEPC. The Chair also used this opportunity to tell the committee that he met yesterday with a contractor for the Statewide Interoperability Coordinator (SWIC) and that the SWIC had recommendations for improvements to Sangamon County's Tactical Interoperability Communications Plan (TICP), but considers the county TICP to be completed for meeting our local needs.

Winter Weather Preparedness Week – It is always observed this week – the full week before Thanksgiving. Many on the committee saw a Letter to the Editor from the Chair and Larry Graf about winter weather preparedness in the State Journal-Register. Larry said that the Petersburg Observer will also print this letter. The Chair encouraged everyone to have the proper safety items for winter in their cars.

Other Business

Spills, Releases and Requests for Information – The Chair alerted the committee that in addition to the release by CCE, there was another release by Brandt Consolidated on November 9, near Williamsville. Agricultural chemicals spilled into a flowing waterway. An engineering firm asked the LEPC for information of any known spills or releases at a couple of locations and Tracy Garrison helped pin-point the location of platted property in an area awaiting development so that an answer could be given.

Rural Transit Partnership Group – Linda Wheeland explained the work of this group seeking to provide irregular route pickup and return of rural transit riders. There is a survey on the Sangamon County Web-site <http://www.co.sangamon.il.us/RTI/default.asp> and she is spreading the word about needing to have these be completed. Members of the committee offered several suggestions about gatherings of rural groups, but the upcoming holiday season will work against Linda's project. Please complete the survey and share this information about it around Sangamon County.

Final Matters – Louie thanked everyone who was involved with a drowning recovery on the Sangamon River and praised the cooperation among entities as the search stretched through multiple jurisdictions. Bill recapped how his cadaver dog was requested to help determine whether an abandoned cistern with a foul odor may have held the remains of a long missing person (it appears to not have). Diana Wade alerted anyone needing volunteers for future exercises that her Medical Reserve Corps is available to help. Larry told the committee that he and Jason Sukut have both attained Illinois Professional Emergency Manager certification through a rigorous program.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, January 20, 2011, at the Office of the State Fire Marshal. There being no further business, a motion was made by Louie Rogers, seconded by Jason Sukut and approved unanimously to adjourn the meeting at 9:55 am.